Enclosure

The program of the Exit Meeting of the Heads/Leaders of ASEAN Network of Public Service Training Institutes (PSTI) in 2026

I. PURPOSE

The ASEAN Network of Public Service Training Institutes (PSTI) was proposed by Singapore at the 2nd ASEAN Heads of Civil Service (AHOCS) Retreat in Manila on 2 November 2017, in recognition of the role of the PSTIs in developing the capabilities of the public services in the ASEAN Member States. The ASEAN PSTI Network is established to promote cooperation and exchanges among the PSTIs in learning and people development, and to enhance their roles in supporting the transformation of their respective public services.

II. OBJECTIVES

The ASEAN PSTI Network aims to:

i. Build a community of PSTI senior officials who are responsible for learning and development of public officials;
ii. Promote the exchange of good practices and lessons in building capabilities for the public service; and
iii. Strengthen the learning and development competencies of PSTI professionals.

III. STRUCTURE AND COMPOSITION

The ASEAN PSTI Network will comprise representatives from the designated Public Service Training Institute (PSTI) in each of the ASEAN Member States.

1. Brunei Darussalam: Civil Service Institute (IPA), Prime Minister's Office
2. Cambodia: Royal School of Administration (RSA)
3. Indonesia: Civil Service Development Centre (CSDC), National Civil Service Agency
4. Lao PDR: Public Administration Research and Training Institute (PARTI), Ministry of Home Affairs
5. Malaysia: National Institute of Public Administration (INTAN)
6. Myanmar: Central Institute of Civil Service, Union Civil Service Board
7. Philippines: Civil Service Institute (CSI), Civil Service Commission
8. Singapore: Civil Service College (CSC)
9. Thailand: Civil Service Training Institute (CSTI), Office of the Civil Service Commission
10. Timor-Leste: Civil Service Commission
11. Viet Nam: Academy of Public Administration and Governance (APAG)

IV. CONVENOR

The role of Convenor of the ASEAN PSTI Network will generally be rotated among ASEAN Member States alphabetically for two years. There is flexibility for a member state to swap its Convenorship term with another member state, subject to mutual agreement between both countries.

As proposer of the ASEAN PSTI Network and following Singapore's Chairmanship of the 19th ACCSM from 2017-2018, Singapore served as Convenor from 2019-2020, followed by Thailand from 2021-2022.

The Convenor of the ASEAN PSTI Network will be responsible for the following roles within the 2-year term:

i. Hosting meetings for the ASEAN PSTI Network;
ii. Organising capability building activities for the ASEAN PSTI Network;
iii. Facilitating the sharing of resources among the ASEAN PSTI Network;
iv. Facilitating coordination and consultation with ASEAN Member States on the areas of cooperation; and
v. Ensuring alignment with ACCSM through coordination and consultation with the ASEAN Secretariat.

V. AREAS OF COOPERATION

The ASEAN PSTI Network shall cooperate in meetings, capability building activities and/or sharing of resources, which will be hosted or coordinated by the Convenor of the ASEAN PSTI Network:

i. Community Building:
   - Meeting of PSTI Heads to share challenges and best practices
ii. Capability building activities:
   - Benchmarking visits for PSTI officers to understand strategies and operations of fellow ASEAN PSTIs
   - Allocated places for PSTI officers in conferences/programmes by fellow ASEAN PSTIs
   - Work attachments for PSTI officers to understand specific operations of fellow ASEAN PSTIs
iii. Sharing of resources
   - Exchange of articles and papers by PSTIs on an online platform
   - Exchange of Resource Persons to speak at PSTI's conferences or programmes
   - Sharing of ASEAN PSTI policies and processes (non-sensitive)

Fellow PSTIs may provide support to the Convenor by contributing speakers or inviting external speakers for the meetings or capability building activities.

VI. WORKPLAN

A two-year workplan would serve to focus the areas of cooperation on topics of importance to the ASEAN PSTIs, which include but are not limited to sharing of best organisational practices, teaching methodologies and capability building of ASEAN PSTI officers.

The workplan, with details on specific areas of cooperation, will be endorsed by the ACCSM Heads of Civil Service every two years following the Heads of Civil Service Meeting of the 19th ACCSM in Singapore on 25 October 2018.

VII. FINANCE

We kindly remind participating PSTIs that all costs associated with attending the on-site meetings and activities at Berkshire Hall, Royal Brunei Jerudong Polo Club, Brunei Darussalam including international airfare, accommodation, meals outside the scheduled programme, and incidentals, **s**hall be borne by the respective participating PSTIs**.**

Respective PSTIs can secure your room reservations at any of the following hotels:

The Empire Country Club (8 minutes' drive to meeting venue)
Tutong-Muara Highway, Jerudong BG3122, Brunei Darussalam
Phone: +673 2418222
Email: http://www.theempirehotel.com

Parkview Hotel (6 minutes' drive to meeting venue)
Jalan Pertanian Luahan, Jerudong BG3122, Brunei Darussalam
Phone: +673 2611999
Email: http://parkviewhotelbn.com

Star Lodge (7 minutes' drive to meeting venue)
27192 Jln Pulau Kubu, Jerudong BG3122
Phone: +673 2611618
Email: http://www.starlodgebrunei.com

The Centrepoint Hotel (17 minutes' drive to meeting venue)
Abdul Razak Complex, Gadong, Bandar Seri Begawan BE3519, Brunei Darussalam
Phone: +673 2430430 Fax: +673 2430 200
Email: reservation@thecentrepointhotel.com

The Rizqun International Hotel (18 minutes' drive to meeting venue)
Abdul Razak Complex, Gadong, Bandar Seri Begawan BE3519, Brunei Darussalam
Phone: +673 242 3000 Mobile: +673 838 2867
Email: reservation@rizquninternational.com | www.rizquninternational.com

To help us finalise hospitality arrangements, please confirm your attendance and submit your participants' flight and accommodation details **before 29 October 2026.** We look forward to providing airport transfers, local transportation during the event, and all scheduled programme meals.

VIII. Convenor/ Organising Body

Institut Perkhidmatan Awam (IPA), Prime Minister's Office, Brunei Darussalam
Simpang 256-24, Jalan Kampong Rimba, Gadong BE3119, Brunei Darussalam
Contact person: Ms. Siti Suriah binti Haji Abd Kadir
Email: suriah.kadir@ipa.gov.bn and psti@ipa.gov.bn
Tel: +673 245 2226 Faks: +673 245 2209 / +673 242 4081

IX. IPA PSTI Workplan and Activities 2025 - 2026

Date	Programme
13 - 14 May 2025	Meeting of the Heads / Leaders of PSTIs
	Workshop on Building a skilled workforce in the age of AI
18-19 August 2026	Introduction to Research Methods for Practitioners (online program)
8 October 2026	Innovation in Capability Development (online program)
16 – 17 November 2026	Exit Meeting of the Heads / Leaders of PSTIs
	Country presentation
	Launching of ASEAN PSTI Network Logo
	Handover of ASEAN PSTI Network Convenorship to Cambodia